

Appendix A

Communication

Communication will be provided:

- In varied communication platforms (email, Remind, website posts, social media, printed mailings/handouts) aimed to meet the needs of the preferred audience/s and in families' primary language.
- About the LVSD Reopening Plan and accessible to families/staff on the LVSD website or in print if requested.
- About which plan (A, C, or D) is currently being implemented in response to Covid-19. This includes communication about Plan D when there is a positive case for Covid-19. This may be noted on the school marquee.
- From the Superintendent that includes critical information about Covid-19 to reduce confusion, anxiety, or misunderstandings and ensure one consistent message.
- On the health and safety measures the District is taking to ensure students can return to school buildings safely including:
 - Teaching and modeling healthy hygiene practices
 - Intensifying cleaning, disinfecting, and ventilating protocols
 - Screening, monitoring, and contact tracing
 - Expectations for physical distancing and the proper use of face coverings
- About basic information on COVID-19 and measures families/staff can take to stay safe when not at school.
- In the Parent/Student handbook on when to keep a student home and the process for notifying the school.
- In the Parent/Student handbook on procedures for when a sick child is sent home and when to return; this includes information on self-reporting symptoms.
- On the School-Parent Compact about expectations for the staff, parents, and students to promote the health and safety of all in the midst of this pandemic. This School-Parent Compact must be signed by each family and returned each fall.
- In student information booklets/video messages on what returning to school looks like; this will be developmentally appropriate for students.
- By school administrators and office staff as well as classroom teachers in order to consistently communicate with all families to ensure students are supported.

Implementation Clarifications

Appendix A- Communication

Parents will be notified by all-call (phone message, email, Facebook), on Remind by classroom teachers, and an informational page to hand to students prior to leaving class if closure happens when students are at school. The informational page will be double-sided in both English and Spanish.

Positive Test Communication

This is a privacy and confidential issue. No information can be shared outside of a positive test at school.

There will be no communication if a student or staff member is tested. There will only be information shared if there is a confirmed case on campus.

Appendix B

Promoting Healthy Hygiene Practices

Intensifying Cleaning, Disinfecting, and Ventilating

Personal Protective Equipment

Equipment Availability

Cleaning Supply Availability

Promoting Healthy Hygiene Practices

- Handwashing
 - Teach and reinforce washing hands for 20 seconds with soap, rubbing thoroughly after application, and using paper towels to dry hands thoroughly when:
 - Arriving at school
 - Before and after eating
 - After coughing, sneezing, or blowing the nose
 - After being outside
 - Before and after using the restroom
 - After having close contact with others
 - After using shared surfaces or tools
 - Staff should model and practice handwashing when:
 - Arriving at school
 - Before and after eating
 - After coughing, sneezing, or blowing the nose
 - After being outside
 - Before and after using the restroom

- After having close contact with others
 - After using shared surfaces or tools
 - Use fragrance-free hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Note: frequent handwashing is more effective than the use of hand sanitizers. Children under the age of 9 should only use hand sanitizer under adult supervision. Ethyl alcohol-based hand sanitizers are preferred and should be used when there is the potential of unsupervised use by children. Isopropyl hand sanitizers are more toxic and can be absorbed through the skin.
 - Built in time throughout the day for routine hand washing by both students and staff.
- Contact/Covering
 - Teach avoiding contact with one's eyes, nose, and mouth.
 - Teach covering coughs and sneezes: use a tissue to wipe nose and cough/sneeze inside a tissue or their elbow.
- Signage
 - Post signs on how to stop the spread of COVID-19, properly wash hands, and promote everyday healthy hygiene practices.

Intensifying Cleaning, Disinfecting, and Ventilating & Personal Protective Equipment

- Buses should be thoroughly cleaned and disinfected daily. Drivers should be provided disinfectant and gloves to support disinfection of frequently touched surfaces during route transportation.
- School spaces should be thoroughly cleaned and disinfected daily by trained custodial staff:
 - Handrails
 - Door handles/surfaces on doors that are touched frequently
 - Light switches
 - Sink handles
 - Tables
 - Student desks
 - Chairs
 - Staff desks
 - Keyboards, phones, copy machines
 - Restroom surfaces
 - Playground equipment
- School staff should be provided disinfectant and gloves to support disinfection of frequently touched surfaces during the school day and as needed when children are present:
 - Door handles/surfaces on doors that are touched frequently

- Light switches
- Sink handles
- Tables
- Student desks
- Chairs
- Staff desks
- Keyboards, phones
- Toys, games, art supplies
- Instructional materials
- Physical education equipment
- Technology devices as deemed same for that device
- Ensure safe and correct application of disinfectant and keep products away from students. Provide employees training on manufacturer's directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.
- Custodial staff with the responsibility of cleaning and disinfecting the school site must be equipped with proper personal protective equipment, including gloves, eye protection, respiratory protection and other appropriate protective equipment as required by the product instructions. All products must be kept out of children's reach and stored in a space with restricted access.
- Ensure proper ventilation during cleaning and disinfecting. Introduce fresh outdoor air as much as possible, for example, by opening windows where practicable. When cleaning, air out the space before children arrive; plan to do thorough cleaning when children are not present. If using air conditioning, use the setting that brings in fresh air. Replace and check air filters and filtration systems to ensure optimal air quality.
 - If opening windows poses a safety or health risk (e.g., allowing pollen in or exacerbating asthma symptoms) to persons using the facility, consider alternatives. For example, maximize central air filtration for HVAC systems (targeted filter rating of at least MERV 13).
- Depending upon which plan we are in (Plan A or C), we will suspend the use of drinking fountains and purchase bottled water for students as needed. Students may bring canteens from home but they are not allowed to leave desk areas.
- Take steps to ensure that all water systems and features (for example, drinking fountains and decorative fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.

Equipment Availability

- Plans for an ongoing supply of personal protective equipment and masks to comply with CDPH guidance for students and staff (as appropriate for each staff job classification, respectively, as well as OSHA requirements).
- Plans for supply of no-touch thermal scan thermometers.

Cleaning Supply Availability

- Plans for portable hand washing stations.
- Plans for ongoing supply of school-appropriate cleaning supplies to comply with CDHP guidance. When choosing cleaning products, use those that are approved for use against Covid-19 on the Environmental Protection Agency (EPA) approved list and follow product instructions.
 - To reduce the risk of asthma related to disinfecting, programs should aim to select disinfectant products on list N with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid).
 - Avoid products that mix these ingredients with peroxyacetic (peracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
 - Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times.
 - Establish a cleaning and disinfecting schedule in order to avoid both under- and over-use of cleaning products.
- Plans for ongoing supply of hand sanitizer, soap, handwashing stations, tissues, no-touch trash cans, and paper towels.

Questions Regarding Appendix B

Appendix B- Promoting Health Hygiene, Intensifying Cleaning, Disinfecting, and Ventilating, PPE, Equipment Availability, Cleaning Supply Availability

As of Monday, August 10th, not all items on this list have been delivered to the school. Some items are backordered and will be installed as soon as possible.

Promoting Healthy Hygiene

All classrooms and restrooms will have signs and there will be additional signs posted throughout campus.

Installation of foot pedal water turn-ons will take place in most classrooms. There will be multiple water stations around campus to wash hands prior to entering classrooms or if teacher

sends student to wash hands. Three classrooms without water will have sinks and water installed prior to the start of the school year.

All classrooms will have hand sanitizer. All outside faucets will have soap, paper towels, garbage cans, and hand sanitizer available.

Intensifying Cleaning, Disinfecting, and Ventilating and Personal Protective Equipment

Bus drivers will use electromagnetic sprayers or other disinfecting process between bus runs.

Custodial disinfecting time has been added to all areas. In addition, “floating time” has been created in schedules to allow time to wipe down door knobs, sinks, railings, and other often touched areas on campus.

Gloves will be available for all students and staff in easy to get locations. Each classroom will have an adult and student size box of gloves.

Training- We will use Keenan videos to train staff.

Contact tracing- Staff will be trained to contact trace all students and staff on campus in case of a positive COVID-19 case.

Water stations will be shut off and bottled water will be available.

Masks will be available and provided for all students and staff. Face shields will be purchased if preferred by staff member. Staff members will get information that shields are not as safe as masks unless add safety underneath the shield so particles cannot reach mouth or nose.

Bus drivers will be required to wear masks unless another approved safety product is approved by Superintendent and/or Tehama County Health Department.

Appendix C Illness Prevention

Illness Prevention

- Educate students on the Covid-19 virus and the signs of illness, utilizing school nurses, when available, and incorporating professional development for the staff in order to assist in efforts.

- Fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle or body aches, headache, sore throat, new loss of taste or smell
- Staff and students will be trained in self-screening for symptoms.
- Encourage staff and students who are sick or who have recently had close contact with a person with Covid-19 to stay home and self-monitor for symptoms. If symptoms do not develop, follow appropriate CDC guidance for home isolation.

Self-Reporting

- Parents/guardians of students are encouraged to report their child's symptoms and subsequent absence to the attendance clerk of the respective school site. Attendance clerks will follow-up with parents/guardians each day of students who have not called in to report an absence. This information will be recorded in the Student Information System.
- Staff members are required to report to the office if going to be absent. This information will be recorded in Aeries or on our *Absence from Duty* Forms (for other staff). Staff should notify the office as soon as they know they are not going to be on campus.

We realize there are times it will be difficult to get substitute teachers. If a teacher's need for a sub cannot be found outside our staff, Mr. Jackson (Mon-Wed), Mr. Walker, Mrs. Pluim, or Mrs. Hickok (Thu-Fri) will be used in place.

For campus supervision purposes, Mr. Jackson, Mr. Walker, or Mrs. Mackey will be the first substitutes used to fill in for missing personnel.

For bus drivers, Mr. Barker will fill in for either Mr. Hague or Mr. Rendon if either is unavailable to drive. On minimum day Wednesdays if all 3 buses cannot be driven, either two bus runs will take place or the other two buses will accommodate other students on their bus. Students on the second bus run will have to stay in their classrooms until buses return.

Screening

- Screening procedures for staff and students will be used upon entering the facility under Plans A, C, and D (when applicable), daily, and confidentiality will be maintained:
 - Visual wellness checks
 - Temperature screening (100.4) with a no-touch thermometer that is properly cleaned and disinfected after each use:
 - For students, at bus stop prior to boarding

- For students, at the car at drop off
 - For staff, in the screening room
 - For staff children, in the screening room
- Covid-19 questionnaire

Monitoring

- Monitoring procedures for staff and students will be used throughout the day and confidentiality will be maintained:
 - Visual wellness checks
 - Temperature screening (100.4) will be available by touchless thermometer in every class. Students higher than or approaching that temperature will be sent to the nurse's office to be sent home.

When there is a fever of 100.4 or higher:

- Sick staff and students at school will be required to put on a face mask and be isolated until they can be sent home. School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people:
 - The isolation space should ideally be cleaned and disinfected after 24 hours of remaining empty. If it is not possible to wait 24 hours, wait as long as is practicable. Ensure a safe and correct application of disinfectants using PPE and ventilation recommended for cleaning.
- If Covid-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face, 9-1-1 will be called.
- Advise sick staff members and children not to return until they have met CDC criteria to discontinue home isolation. Access to instruction will be provided while that student is home.

When there is a positive case of Covid-19:

- Health staff should notify local health officials if there is a positive case of Covid-19 and vice-versa.
- In consultation with local public health officials, consider whether in-person school closure is warranted and length of time based on the risk level within the specific site and potentially across sites.
- The students/most staff will need to be dismissed for 2 to 5 days while contact tracing and cleaning/disinfection can occur (Plan D).
- The health staff in coordination with local public health officials should track incidents of possible exposure through contact tracing.

- The classroom/office where the Covid-19 positive individual was based will need to close temporarily (1-2 days) for cleaning and disinfecting.
- Additional areas of the school visited by the Covid-19 positive individual will need to be closed temporarily (1-2 days) for cleaning and disinfecting.
- District Office Administration will notify staff and families immediately of any positive case of Covid-19 while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.
- Additional close contacts at school outside of a classroom should also isolate at home.
- District Office Administration will work with staff to develop a plan for continuity of education and nutrition and other services as LVSD transitions to the appropriate next plan (A or C).

Contact Tracing

- Bus drivers keep a record of which students are riding the bus each day. These will be given to the Transportation Supervisor each day who will retain all documents for contact tracing. Bus drivers will also submit a Health Check Form for any student who has been asked to return home due to fever; daily, the Transportation Supervisor will submit these documents to the school main office for documentation into the Student Information System.
- Teachers will take attendance each day and record which students are in attendance.
- Students who are sent home with a fever or Covid-19 symptoms will be signed out by a parent and the health information will be recorded in our Student Information System.
- Students who use the bathroom during the day will be required to sign in and out in their classroom.
- Students who attend the After School Program will be required to be signed in and out each day. SERRF staff will log students out upon parent arrival.
- Classified staff will sign in to and out of work each day. This includes noting on their Work Report Form which rooms/spaces they worked in that day. Each staff member will keep in a binder in his/her main work room.
- Certificated staff will check in and out each day at their respective campus and absences will continue to be recorded in Aeries. They will also keep a personal log on the Work Report Form of which rooms/spaces they worked in that day and retain this for contact tracing should it be necessary.
- District Office Staff will continue to sign in/out of work each day in the District Office and also keep a personal log on their Work Report Form and retain this for contact tracing should it be necessary.

- Maintenance/transportation will sign in/out of work each day in the Maintenance building and also keep a personal log on their Work Report Form and retain this for contact tracing should it be necessary.

Questions Regarding Appendix C

Appendix C- Illness Prevention

Mr. Walker will send information home over Blackboard Connect to help train parents and to give general information on the reopening of school.

Wellness checks will be made in classrooms if suspected by teacher of a fever as all classrooms will have a thermometer to check any student or staff member during the day.

Temperature screening (100.4) with a no-touch thermometer that is properly cleaned and disinfected after each use:

- *For students, at bus stop prior to boarding by extra adult riding on bus*
- *For students, at the car at drop off or upon entering campus*
For staff, in the screening room
- *For staff children, in the screening room*

If a student is on campus and identified with a fever higher than 100.4, they will be sent to the nurse's office and isolated. Staff will be notified the nurse's office is unavailable and other student needs will be met outside the classroom or near our blue table area.

Campus supervisors will have packs containing first aid products to minimize students being sent to the office.

Information will be put into Student Handbook and additional information will be sent home to instruct parents on the importance of keeping students home if they have a fever or are experiencing other symptoms that could be related to COVID-19.

Positive Case Identified as Staff Member or Student

Val Lucero at Tehama County Health will be contacted immediately at 527-5864 and valerie.lucero@tchsa.net

Educational Plans- Staff will receive training on different options for Distance Learning (Plan C). The Superintendent will decide if we will close for a couple of days and use Plan D or if we will go into Distance Learning and Plan C.

Appendix D - Plan A and C

Physical Distancing and Face Coverings

Transportation

Arrival/Departure

Classrooms

Movement on Campus

Playgrounds/Outside Spaces/Athletics

Staff Workplaces

Physical Distancing and Face Coverings

- Staff and students will be trained in physical distancing.
- Where maintaining physical distance of 6 feet is not practicable, physical barriers will be built of PVC pipe and 8mm plastic and put on every student desk or table. **Students will still wear masks per the School Guidance Document even behind the barriers. If a student needs a couple of minutes of mask relief, he/she will be able to do so for short periods of time.**
- **Physical distancing will be used to the extent possible.** When sufficient physical distancing is not possible, students will be expected to wear face coverings that cover the mouth and nose consistent with public health guidance. Note: Students will NOT be required to wear face coverings during exercise in physical education or recess as physical distancing can be maintained at that time.
- When physical distancing cannot be maintained, ALL students will be expected to wear face coverings that cover the mouth and nose consistent with public health guidance.
 - While waiting for and riding on the bus
 - When entering/leaving campus
 - When using the restroom
 - When seeking a health check in the screening room or visiting the office
- Face coverings are not recommended for anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance. Students and staff with health issues will work with our Nursing/Human Resources staff to make the appropriate accommodations. **Face shields will be used as needed for students who prefer them or cannot wear masks.**
- Staff are required to wear cloth face coverings (or face shields as appropriate). Face shields should be used for teachers of younger students to see their teachers' faces and to avoid potential barriers to phonological instruction as well

as by teachers who serve hearing impaired students. In addition, staff of students with special needs may prefer a face shield to a mask.

- Teach and reinforce the use of cloth face coverings, masks, or face shields; remind students and staff not to touch the face covering and to wash their hands frequently.
- Food Service staff are required to wear cloth face coverings and gloves as well as aprons.
- Front Office staff should use cloth face coverings and gloves when interacting with the public if physical barriers are not available.
- Employees engaging in symptom screening should wear surgical masks or face shields and gloves.
- Information should be provided to all staff and families on appropriate removal and washing of cloth face coverings.

Transportation

- Students are required to wear face coverings at bus stops and on buses.
- Students and parents will be instructed to maintain 6-foot distancing at bus stops and while loading and unloading.
- Students should be seated with their family in the same bus seat and all seats will be pre-assigned by the bus driver.
- Clear barriers may be used to provide a space for students who need to be isolated and for those who are unable to wear masks.
- Windows will be opened for ventilation when practicable.

Arrival/Departure

- Arrival and departure times will be staggered as practicable as to minimize cohort cross over, scheduling challenges for families, and the staff's abilities to attend to health checks. (Family cohorts will have consistent arrival and then departure times.)
- Students should wear face coverings when arriving and departing from school.

Classrooms

- Re-teach appropriate social skills encouraging minimal physical contact.
- To the extent possible, and as recommended by the CDC, students will remain with their homeroom cohort to minimize the mixing of student groups throughout the school day.
 - Students will move as a homeroom class to Physical Education/Health and back again.

- Lassen View Middle School students will remain in the same classroom all day and the teachers will rotate or Lassen View 7th and 8th graders will become self-contained classes until Plan A+.
- Desks should be arranged apart from one another when possible and arranged in a way that minimizes face-to-face contact. Clear physical barriers may be used between students.
- Other campus spaces will be utilized for instructional activities, as necessary.
- Teachers will develop instructions for minimizing movement in both their indoor and outdoor spaces that are easy for students to understand and developmentally appropriate.
- Teachers will develop procedures for turning in assignments to minimize contact.
- Arrange developmentally appropriate activities for smaller group activities and rearrange furniture, carpet areas, and play spaces to maintain separation, when possible.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (art supplies, equipment etc. assigned to a single student) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas and taken home each day and cleaned, if possible.
- Backpacks should be hung on the back of the students' chair, at a location where they are not touching, and a home lunch should be brought only in a paper or plastic disposable container kept under their desk.
- Prohibit sharing of pencils and pens and other school supplies/learning tools.
- Avoid sharing electronic devices, toys, books, and other games or learning aids.
- Windows will be opened for ventilation when practicable.
- The CDC recommends virtual activities in lieu of field trips and no intergroup events (such as assemblies).

Movement on Campus

- Routes for entry and exit will be put in place to limit direct contact with others as much as practicable.
- Minimize congregate movement through hallways as much as practicable.
- Provide physical guides, such as tape on floors or sidewalks and signage on walls to ensure that students remain at least 6 feet apart.

Playgrounds/Outside Spaces/Athletics

- Increase supervision to ensure physical distancing.
- Recess will be held in designated areas for designated homeroom cohorts.

- Physical education (PE) and intramural/interscholastic athletics should be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials. Physical distancing should be maintained during physical education and masks should not be worn.

Food Service

- Physical interaction will be limited during meal service by providing meals in the classroom and making use of outside spaces on campus, when appropriate. Appropriate cleaning and trash removal systems will be put in place including tubs for liquid waste.
- Cafeteria use by classes may be rotated if social distancing and good ventilation can be ensured
- Individually plated or bagged meals will be served.
- The sharing of foods and utensils will be prohibited.
- With an approved National School Lunch Program waiver, we will ensure Grab and Go meals for students on Independent Study as well as during Plan C. Breakfast for the next day will be considered for students on Independent Study.
- Students who bring their own lunch must bring it in a disposable bag (paper or plastic).

Staff Workspaces

- Physical distancing among staff in their work environment will be encouraged to reduce spread of the virus that includes:
 - Avoid staff congregation in work environments, break rooms, staff rooms, and bathrooms.
 - Avoid grouping staff together for training or staff development. Training may be offered virtually or, if in-person, ensure distancing is maintained.
- In accordance with Cal/OSHA regulations and guidance, all workspaces will be evaluated to ensure that employees can maintain physical distancing to the extent possible.
- Where possible, rearrange workspaces to incorporate a minimum of 6 feet between employees and students.

Additional Information *Regarding Appendix D*

Physical Distancing and Face Coverings

For students who cannot use a mask due to other health conditions, a doctor's note will need to be presented to the office. Accommodations will be made which may include the use of face shields, social distancing and/or barriers when available.

Students will need to wear masks when arriving and departing, when going to the restroom, when transitioning to recess and lunch, on the bus and at bus stops.

Classrooms

We had originally planned to use barriers so students would not have to wear masks all day. With the new guidance though, that is not an option. We are still using barriers as an additional layer of protection and to provide some "mask fatigue" time. Students will be able to remove masks as needed for short periods of time when seated behind a barrier.

Movement on Campus

Paths will be created during different parts of the day to support safe ingress and egress.

Restrooms- Students must wear masks when using the restroom. Bathrooms will be monitored more regularly to ensure social distancing. To speed things up, outdoor water faucets will be close to restrooms so students can leave restroom and wash hands outside the restroom.

Playground/Outside Spaces/Recesses

See schedule for recesses and lunch.

Physical Education will be held mostly outside. When this is not possible, the gym will be disinfected between groups of students.

For recess, structures will be sanitized as much as possible. Each group of students will have their own equipment and will be sanitized daily.

Food Service

Breakfast will be served in classrooms and will be delivered to each classroom. Teachers can request a time for breakfast delivery. There will be no second chance breakfast.

Students will go through a lunch time to get food if getting a hot lunch and if possible, join class at picnic table area. The picnic table area will have enough room to socially distance students while eating. If weather does not permit, students will eat lunch in classrooms. Picnic table areas will be disinfected between classes.

Garbage can areas and tray collection buckets will be located at all eating areas outside.

For students on Independent Study, there will be a time created to drive through and get lunch and possibly breakfast for the next day. Phone calls or emails will need to be made daily so kitchen staff can prepare for the number of meals.

Staff Workspaces

If staff uses staff room, each individual will be responsible for disinfecting areas touched (microwave, refrigerator handles, etc.) after using. If social distancing can be maintained, staff can eat inside the staff room. An outside area will be set-up for staff to eat together and still have social distancing.

There will be a sign up list for copy machines or a schedule created.

Staff meetings will take place in the cafeteria if social distancing can be maintained or via Zoom.

Appendix E Educational Programs

Long-Term Independent Study

- Students will sign up for long-term Independent Study no later than the Friday prior to the instructional periods listed below. Once the period is up, students may change to on-campus instruction or transition to Independent Study.

-August 3rd-August 21st (school starts on August 17th so students/families have time to change their mind for the first 7

days of the school year) for instructional days August 12th-September 25th

- September 14th-September 25th for instructional days September 28th-November 6th

-October 26th-November 6th for instructional days November 9th-January 15th

- January 4th-January 15th for instructional days January 18th-March 5th

- February 22nd-March 5th for instructional days March 8th-April 16th

- April 5th-April 16th for instructional days April 19th-June 3rd

- Students will submit completed and corrected work every 10 days.

- *Students will meet with a teacher (in-person, by phone, or through Google Meet) every 10 days.*
- *Students who are English Learners, have an IEP or a 504 will be provided with support/accommodations within their long-term Independent Study.*
- *A new contract will need to be issued every approved Independent Study period.*
- *Independent study work will be issued by the teacher and relevant to what content is being taught in the classroom so if a student comes back to in-person enrollment, they will be at the same place in the curriculum.*
- *The school year will begin with a two-week review, and following that, all ISP work will follow what is happening in the classroom by two weeks.*
- *Depending upon the number of students who enroll in Independent Study, minimum day time may be devoted to ISP planning, preparation, and meetings. (Further discussion will happen with our Teacher Stakeholder Group as more information becomes available about participation.)*
- *Consideration may be made to re-assign or hire a certificated teacher to oversee the Independent Study Program to alleviate the heavy load placed on teachers as well as to ensure consistency in quantity and quality of assignments across the District. (Further discussion will happen as more information becomes available about participation.)*

Short-Term Independent Study

- Short-term Independent Study will be available for students just as it has always been.
- Site administrators will make a determination of whether to grant the ISP.
- Students may need to enter the short-term Independent Study for a medical emergency, family emergency, or have other plans and their child cannot attend in person.
- Students who are English Learners, have an IEP or a 504 will be provided with support/accommodations within their short-term Independent Study.
- Classroom teachers are responsible for preparing and collecting the short-term Independent Study work and submitting it to their site Principal when the student returns to school.

In-Person Regular Schedule

- Students will be provided learning opportunities in the following areas:
 - English Language Arts
 - Mathematics
 - Science
 - Social Science
 - Health/Physical Education

- Social Emotional Learning
- Teachers will use the 2020-2021 Content Area Plans (based upon the CA State Standards) to drive this instruction and ensure consistency across the grade level as well as vertically to ensure students are growing toward the next grade level's expectations.
- Teachers will continue to focus on providing students with opportunities to engage in learning and consider offering them a menu of options to highlight their learning.
- Students and their parent/guardian will meet with their teacher (in-person, by phone, Zoom, or via Google Meet) as necessary to discuss areas of focus and learning forward.
- Diagnostic, formative and summative assessments will be conducted, as appropriate during the in-person regular schedule time.
- Students will be held accountable for their work, and Progress Reports and grades will be issued accordingly.
- Students who are English Learners will be provided with supports to meet their language needs from their classroom teacher.
- Students with IEPs or 504 plans will be provided with supports to meet their individual needs, and the special education staff will work in concert with the classroom teacher to this end.

Distance Learning

- Students will be provided learning opportunities in the following areas:
 - English Language Arts
 - Mathematics
 - Science
 - Social Science
 - Health/Physical Education
 - Social Emotional Learning
- Teachers will use the 2020-2021 Content Area Plans (based upon the CA State Standards) to drive this instruction and ensure consistency across the grade level as well as vertically to ensure students are growing toward the next grade level's expectations.
- Chromebooks will be available for checkout.
- Teachers may use digital instructional tools for those students who have access; additional digital options for students will continue to be pursued.
- Teachers may create a daily message to send out through Google Classroom or our YouTube channel (good morning, guidance about work for the day, explain what the new learning concepts are from the packet).

- Teachers will continue to focus on providing students with opportunities to engage in learning and consider offering them a menu of options to highlight their learning.
- The Long-Term Independent Study Form will be used to guide instruction (The Teacher Stakeholder Group will spend more time adjusting this Form for the 2020-2021 academic year so that it is more robust and can be consistent across grade levels and campuses.).
- Students and their parent/guardian will meet every 10 days with their teacher or liason (in-person, by phone, or via Google Meet) during the teacher's duty day to discuss areas of focus and learning forward.
- Diagnostic, formative and summative assessments will be conducted, as appropriate during the Distance Learning time.
- Students will be held accountable for their work, and Progress Reports and grades will be issued accordingly.
- Students who are English Learners will be provided with supports to meet their language needs from their classroom teacher.
- Students with IEPs or 504 plans will be provided with supports to meet their individual needs, and the special education staff will work in concert with the classroom teacher to this end.

Additional Information Regarding Appendix E

Appendix E- Educational Programs

Distance Learning

If we go into Plan C (Distance Learning), the requirements for each student and teacher will be in accordance with the state's requirements for distance learning. With the instability of WiFi in our area, the school and staff will do its best to help provide service and/or make accommodations as needed to the guidance.

Teachers

Teachers will record lessons in math and language arts daily and science and social studies weekly and post them so students can access. Physical education exercises will be sent out to all classes by Remind.

For students without internet access, students will be contacted by in-person meetings or phone calls daily. Work packets will be the primary delivery of assignments and those assignments will be due at the end of every week.

Roll and in-person contact will be recorded if needed later by an auditor.

Classified staff will be present for daycare options for teachers and to assist in contacting students.

Students

Students will be expected to participate in their education daily. Assignments will be turned in through online learning platforms (Google Classrooms) if available. Assignments on paper will be turned in and graded weekly.

Roll will be taken by presence online or by phone call and Remind messaging daily. Students who do not meet these requirements will be considered absent for that day.

Students will be graded for work turned in, completion of online curriculums (Accelerated Reader, Lexia, I-Ready, etc.)

Appendix F Employee Support

- Training (in-person or virtually) will be provided on:
 - The LVSD Reopening Plan overarching components and details
 - Healthy hygiene:
 - Frequent hand washing and proper technique
 - Cough/sneeze etiquette
 - Keeping one's hands away from one's face
 - Cleaning, disinfecting, and ventilating frequency, methods, and tools/chemicals in accordance with the Healthy Schools Act, CDPR guidance, and Cal/OSHA regulations.
 - Illness Prevention
 - Covid-19 virus information
 - Symptom screening including temperature checks
 - Self-monitoring
 - Physical distancing of staff and students
 - Proper use and cleaning of face coverings
 - Responding to Illness/Injury - using our Illness/Injury Matrix
 - Contact tracing
- Continued training on:
 - Trauma Invested Practices
 - Responding to Behavior - using our Behavior Matrix
 - Social Emotional Learning - Toolbox and Why Try?
 - Academic instruction and assessment, as well as interventions during Professional Learning Community meetings

- Staff are encouraged to contact Lori Keeling, County Nurse, if they have Covid-19 health concerns regarding their student. Lori is trained to oversee illness prevention, coordinate contact tracing, track exposure, and works closely with our local health department to ensure we have updated information about Covid-19 scientific knowledge, updated guidance, and testing information.
- Staff are encouraged to contact Ashlie Kramer, Human Resources, if they have Covid-19 employment questions in relation to absences.

Trainings

Teachers will be trained and updated on an ongoing basis in technology.

Teachers will advocate for other needed trainings as the need arises.

For planning and training purposes, Lassen View will transition to weekly minimum days on Wednesdays. The Superintendent will not schedule more than 30 minutes of meeting time on any minimum day unless approved by teaching staff for needed training or school planning time. With the unknowns of this school year, there could be a need to readjust plans as they are implemented. The spirit of minimum days is to allow teachers time to complete everything that needs to be done to deal with the current conditions.

Disinfectant

Information regarding the chemicals used for disinfecting can be accessed on the Lassen View website.